**MARY JAYNE VILLARREAL-BONOAN**

**ZAPATA COUNTY CLERK**

**AFFIDAVIT OF ABSENT APPLICANT ON APPLICATION FOR MARRIAGE LICENSE**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

 FIRST MIDDLE LAST MAIDEN SURNAME (IF APPLICABLE)

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 STREET NAME & NUMBER CITY STATE ZIP CODE

DATE OF BIRTH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 MONTH/DAY/YEAR CITY COUNTY STATE

SOCIAL SECURITY NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have not been divorced by a Decree of a Court of this State within the last 30 days:  True False

I am not presently married:  True False

I am not presently delinquent in the payment of court ordered child support. True False

The other applicant is not related to me as: True False

(an ancestor or descendent, by blood or adoption; a brother or sister, of the whole or half blood or by adoption; a parent’s brother or sister of the whole or half blood or by adoption; a son or daughter of a brother or sister, of the whole or half blood or by adoption; a current or former stepchild or stepparent; a son or daughter of a parent’s brother or sister, of the whole or half blood or by adoption)

I agree to donate $5.00 to the Texas Home Visiting Program Trust Fund True False

The party I desire to marry is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Whose age is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 STREET NAME & NUMBER CITY STATE ZIP CODE

Approximate date of marriage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Month/Day/Year

Reason applicant is unable to appear personally before the County Clerk for the issuance of the license:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FOR MILITARY APPLICANTS ONLY:**

If the absent applicant is a member of the armed forces of the United States stationed in another country in support of combat or another military operation and is unable to attend the ceremony, the person appointed to act as proxy will be:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Absent Applicant

The State of Texas §

County of Zapata §

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

known to me to be the person whose name is subscribed to the foregoing instrument of writing and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

 (Seal) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Notary Public in and for the State of Texas

 My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **IF THIS FORM IS NOT FILLED OUT COMPLETELY & CORRECTLY IT WILL BE TURNED AWAY AT THE COUNTY CLERK’S OFFICE.**

COMPLETE THIS AFFIDAVIT IF ONE PARTY IS MILITARY AND UNABLE TO ATTEND CEREMONY AND A PROXY IS NEEDED

**INSTRUCTIONS FOR COMPLETING AN AFFIDAVIT OF ABSENT APPLICANT FOR MARRIAGE LICENSE**

The Affidavit of Absent Applicant is used to apply for a Marriage License when a party is UNABLE to appear at the County Clerk’s Office due to Military Service.

1. The party who will not be able to appear in the County Clerk’s Office must complete and sign this form. All fields on the form must be completed by the person signing.
2. The other party must appear in the County Clerk’s Office at least **72 hours but not more than ninety (90) days prior** to the ceremony.
3. The absent applicant must appoint any adult **(except the other applicant)** to act as proxy for the purpose of participating in the marriage license process and the ceremony. The person to act as proxy must be named on the form and **must appear in person** with the other party and present his/her identification. \*\*The proxy must appear during the marriage license issuance and ceremony process.\*\*

**REQUIRED TO BRING TO COUNTY CLERK’S OFFICE FOR PROCESS:**

1. Bring completed and notarized affidavit
2. Bring Proxy (stand in for absent applicant) with their identification

The following list are an acceptable form of ID to be presented by both parties:

1. Valid Driver’s License
2. Valid US Passport
3. State issued ID
4. Military ID
5. Certified Copy of Birth Certificate (No photocopies)

**PLEASE ALLOW 30 MINUTES TO ISSUE MARRIAGE LICENSE**

Office hours: 8a.m. – 4:30p.m. Monday through Friday

Please call our office at 956-765-9915 for any questions. Thank you.